

REQUEST TO INSPECT OR OBTAIN COPIES OF JUDICIAL RECORDS

Owyhee County Clerk's Office

Copies: \$1.00/page Certification: \$1.00/document Audio: \$10.00/disk Credit/Debit Card Fee: \$3.00
Deposit on physical file retrievals (will apply toward copies): \$5.00 **Photo ID required for Sealed Records and Audio Requests**

Date Submitted: _____ Requester's Name: _____

Requester's Signature: _____

Mailing Address: _____ Telephone: _____

Email: _____

Request for: Documents _____ Certified Documents _____ Regular Audio _____ FTR Audio _____

Preferred Delivery Method (please circle): Pick-Up / Email / Mail (additional postage fees apply)

Case Number(s): _____

Case Name(s): _____

Case Type(s): Divorce w/Children _____ Divorce w/o Children _____ Child Support/Custody _____
Adoption/Termination _____ Guardianship/Conservatorship _____ Civil Protection Orders _____ Juvenile _____
Criminal _____ Other (please specify) _____

Specific Documents Requested / Hearing Dates for Audio: _____

Required on Sealed Cases – Reason for Request/Relation to the Case: _____

Office Use Only Below Line – Action Taken By Custodian Judge (If Applicable)

Request Granted: Copies _____ View Only _____ Audio _____ *Emailing of Approved Records Not Allowed _____

Request Denied: _____ Judge's

Comments: _____

Dated this _____ day of _____, 20_____.

Judge

Processing Clerk _____
Date Sent to Judge _____
Date Returned from Judge _____

Fees: Pages _____ Certifications _____ CDs _____
Deposit _____ Postage _____ Technology _____
Total Fees Paid: _____ Date _____