



# OWYHEE COUNTY

BP# \_\_\_\_\_

## COMMERCIAL DEVELOPMENT APPLICATION

15 Reich St. Marsing, ID 83639 [www.owyheecounty.net](http://www.owyheecounty.net) Phone: (208) 495-9851 Fax: (208) 495-2051

### Property Owner Information

### Contractor or Applicant Information

Name		Name	Company Name
Mailing Address		Mailing Address/ Business Address	
City,	State,	Zip	
Phone	e-mail address	Phone	e-mail address
Registered Agent Signature (REQUIRED)	Date	Contractor Registration #	Expiration Date

### Engineer Information

### Architect Information

Name	Company Name	Name	Company Name
Mailing Address/ Business Address		Mailing Address/ Business Address	
City,	State,	Zip	
Phone	e-mail address	Phone	e-mail address

### Project Information

Project Address	City,	Zip	Parcel #
Subdivision Name	Total Acres	Setbacks: North	East South West
Project/Structure Type	Change in <u>USE</u> or <u>OCCUPANT</u> (circle one)		
Total Building Area Allowed	Actual New Building Area	Existing Building Area	Number of Stories Building Height Fire Sprinklers Project Value
<input type="radio"/> Yes <input type="radio"/> No			
Type of Permit	<input type="checkbox"/> New Construction <input type="checkbox"/> Remodel <input type="checkbox"/> Repair <input type="checkbox"/> Demolition <input type="checkbox"/> Addition <input type="checkbox"/> Miscellaneous		
Use Requested	Number of Units		
<input type="checkbox"/> Non-Residential _____ <input type="checkbox"/> Multi-Family _____ <input type="checkbox"/> Other _____			

I understand that this application will be used to help determine if the project complies with the Owyhee County Zoning Ordinance and adopted Building Codes, and that acceptance of this application does not guarantee that a building permit or certificate of zoning compliance will be issued.

Applicant hereby certifies that the information provided is true and correct to the best of their knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\* All permits expire 180 days from the date of their issuance or the date of the last inspection.**

**\* \$25.00 zoning and site plan review fee must be paid at the time of application submittal**

- We will call you as soon as your permit is ready to pick up.
- Office hours are Monday and Friday, from **8:30am to 4:00pm**

#### FOR ADMINISTRATIVE USE ONLY

Amount Received: \$ \_\_\_\_\_

 Cash  Check # \_\_\_\_\_

Rcd': \_\_\_\_\_ Processed: \_\_\_\_\_

Approved: \_\_\_\_\_ Called: \_\_\_\_\_

Zoning Designation: \_\_\_\_\_

Zoning Approval: \_\_\_\_\_



## OWYHEE COUNTY

### COMMERCIAL SUBMISSION REQUIREMENTS

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**NOTICE:** A delay in submitting any required documentation (i.e. septic, approach, fire permits, or any other documentation identified by the staff) may result in a delay in the issuance of the building permit. This list of required documentation is a guideline and may be subject to change without notice.

**Approval of Zoning Compliance is required before an application will be accepted - Owyhee County Planning and Zoning.**

#### General Requirements for all plan submittals

**(Two complete sets, plus and electronic copy, prepared by a licensed Architect and /or Engineer with the State of Idaho)**

- Site Plan (Licensed Engineer or Architect required)** - Including:
  - Scale and format to be standard scale and between 1:10 to 1:60 scale;
  - Sheet sizes shall not be less than 8 1/2 inches by 14 inches nor greater than 24 inches by 36 inches;
  - Legal description and/or record of survey for the property and a vicinity map;
  - Right-of-way details (if required) including access, easements, utilities, drainage, wastewater, right of way to be dedicated;
  - Location of new and existing structures with fully dimensioned measurements to property lines & other structures;
  - Parking lot design - Including fully dimensioned space and isle layout and detailed handicapped parking spaces.
- Septic System Permit** - Southwest District Health
- Access Road** - Approval from the local Fire District. For a new access road off of a County Road or State Highway a driveway permit from these agencies may be necessary.
- ComCheck Energy Analysis** - Prepared by an Idaho licensed architect or engineer.
- Foundation Plan** - Including all required structural steel reinforcing and special inspection criteria.
- Floor Plan** - Including all exit schemes, exterior wall openings, door swings, use designations, exit signage.
- Elevations** - North, South, East, West
- Building Sections and Details** - Sections of walls, fire rated assemblies, stairways & floor/ceiling assemblies
- Conservation Elements** - Insulation R-values, glazing U-Factors, glazing solar heat gain coefficient (SHGC) value, rough opening sizes, air sealing notes
- Electrical Plans** - Exit signage, switching diagrams, lighting schedule with fixture, bulb and ballast type, number of bulbs per fixture, and fixture wattage; exterior lighting bulb and ballast type, and type of control.  
**A Commercial Electrical Compliance Check is required.**
- Mechanical Plans** - Equipment schedule listing the make and model of the equipment and other information pertinent to compliance with IECC; duct insulation R-values, mechanical system control schematic.  
**A Commercial Mechanical Compliance Check is required.**
- Service Water Heating System** - Piping R-values, circulation loop system controls, heat trap requirements.

#### Additions

- Foundation Plan** - Including all required structural steel reinforcing and special inspection criteria.
- Floor Plan** - Including all exit schemes, exterior wall openings, door swings, use designations, exit signage.
- Elevations** - North, South, East, West
- Building Sections and Details** - Sections of walls, fire rated assemblies, stairways & floor/ceiling assemblies

#### Remodels

- Floor Plan** - Including all exit schemes, exterior wall openings, door swings, use designations, exit signage.

#### Commercial Building Setbacks

Zone C - Commercial, Zone I - Industrial

No building or structure or any portion thereof, except steps and uncovered porches less than ten (10) feet in width, shall be erected within five (5) feet of the property line. If the property adjoins Zone A, R, or M, no building shall be placed within two-hundred (200) feet of a property line that adjoins said zones. No building or structure shall be placed within forty (40) feet of a County Road, or within one-hundred (100) feet of a State or Federal Highway.